## MINUTES

## OF THE FOULNESS ISLAND PARISH COUNCIL (FIPC)

## HELD AT THE LODGE FARM STAFF PREMISES, FOULNESS ISLAND b

(Courtesy of the Belton Bros Ltd)

## ON WEDNESDAY 2nd APRIL 2025.

## 99 24-25 To Record the Members and Public Present: 7.oo pm

Councillor: (Chairman) Mrs E Pitts,

Parish Councillors: Mr G Bickford, Mrs F Giles and Mr A Holyland.

Essex & Ward Councillor: Mr M Steptoe.

Ward Councillor: Mr D, Efde

QinetiQ representative: Ms N Uden.

Members of the Public: Mr and Mrs P Carr,

The Parish Clerk: Mr B Summerfield.

**100 24-25**  **Chairman’s Comments:**

The Chairman welcomed all Councillors and the public to the meeting.

**101 24-25**  **Apologies and reasons for absence:**

i To be received by the Clerk only in person via: email, letter and telephone.

ii Acceptance of the reasons for FI Councillors absence: None.

**102 24-25**  **Declarations of Interests:**

i To receive all declarations of interests: None.

ii The Chairman reminds Councillors to declare any further interests as they became evident to them,

during the progress of the meeting.

**103 24-25**  **Parish Council Casual Vacancies:**

iNo applicants.

**104 24-25** **Foulness Island Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

i QQ representative Ms Nicki Uden expanded on various items as were published in the QQ newsletters

and answered questions from councillors and public.

ii The Chairman recorded the Parish Council attendance at Southend Crematorium on 1st April 2025,

of the funeral of the late FI resident and ex FI Parish Clerk, Mrs Diane Deeks.

iii Essex & Ward Councillors: Mr M Steptoe and Mr D Efde discussed: ‘Devolution’ with Essex, Southend and

Thurrock as potential partners – Elections are now postponed for one year – Consultation on proposed

amalgamations– Possibly Four unitary Councils with 500.000 persons each – Rochford, Southend, and

Castle Point a potential - Proposed setup will include the new devolved Council as a Shadow Council for

one year - An election for a Mayor in May 26 who will be in charge over one year to May 2027.

**105 24-25**  **The Minutes of the Meeting of the 5th February 2025.**

The Minutes were Resolved agreed.

Proposed by Councillors: Mrs E Pitts, seconded by Mr A Holyland and agreed by all.

The Chairman duly signed the Minutes as a correct record.

**106 24-25**  **Matters Arising:**

None.

**107 24-25**  **Planning consultations:**

**Noted:** Application no. ESS/63/24/ROC Shoeburyness MOD, Bridge Road, Shoeburyness. SS3 9XD.

(Replacement Demilitarisation Facility, Including Demolition of Existing Machinery and Buildings and

Construction of a New Building to House New Demiltarisation Facility, along with the Construction of

Associated Buildings and Supporting Infrastructure).

**108 24-25**  **Finance:**

i The FIPC Financial and Co-op Bank Statements ending 2nd April 2025 were recorded.

ii The above financial statement balances to be agreed by Councillors Mr A Holyland and Mr G Bickford.

iii The Gallagher Insurance renewal amount copies were received and recorded..

iv The Pannel-Kerr-Foster document copies of the AGAR Audit for 2024-2025 (First Stage) was recorded.

v The ROSPA notification of the Play Area inspection during May 2025 @ £ 80-00 was recorded.

vi The transfer payment February re: the DIO re: Bus Shelter at Courtsend @ £60-00 was recorded.

vii i The transfer payment February 2024 re: the ICO re: Data Protection Act @ £40-00 was recorded.

iI The transfer payment March 2024 re: the ICO re: Data Protection Act @ £12-00 was recorded..

viii The transfer payment March 2024 re: the Clerk’s Salary @ £184-32 was recorded.

ix The transfer payment March 2024 to the HMRC re: 4th Quarter 24/25 PAYE-RTI @ £138-24 was recorded..

x **The Foulness Island Parish Council Co-operative Bank accounts:**

1) **Business Account Balance**: **05/01/2025** **£ 822.89.**

CREDITS: None.

DEBITS: None.

**Business Account Balance: 02/04/2025 £ 822.89**.

2) **Community Direct Plus Account Balance:** **05/01/2025** **£1,508.81.**

**CREDITS:** None

**DEBITS:**

10/02/25 DIO. (Bus Shelter Courtsend) @ £ 60.00.

17/02/25 ICO Data Protection @ £ 40.00.

01/03/25 B Summerfield. (Clerk’s Salary March 25 ) @ £184-32.

03/03/25 HMRC PAYE-RTI (4th Quarter 2025) @ £138.24

24/03/25 ICO Data Protection @ £ 12.00.

………… **£ 434.56.**

**Community Direct Plus Account Balance: 02/04/2025 £1,074.25.**

**(Community Direct Plus Account Balance: 31/04/2025 £1,074.25)**

xi The above copies of receipts of income, payments and transfers to be ratified by the Council and

co-signed by two councillors was recorded.

xii Resolved all ratified Credits and Payments, auditing/financial statements, donations, receipts and

Bank transfers.

Proposed by Councillors: Mr G Bickford, seconded by Mr A Holyland and agreed by all.

**109 24-25**  **Correspondence:**

i i The Notice Board Publication of the RDC Council Tax Demand was recorded.

ii The delivered Certificate of Publicity for the above was recorded.

ii The receipt of the RDC Register of Electors of Foulness Island was recorded.

iii The information re: VE Day 2025 was recorded.

iv The emails from ‘Essex Live’ and a separate Grave visit, requesting access to Foulness Island were recorded.

v The e/letter March 2025 re: The clothing bin removal at Church End enquiry was recorded.

vi The QQ ‘Foulness Residents’ Updates: February/March 2025 were recorded.

vii The Foulness Island Newsletter’ of February/March/April 2025 were recorded.

viii The printed publications and General Information received by the Clerk are available on demand.

**110 24-25**  **The Parish Council Burial Ground:**

i The Chairman thanked QQ liaison officer Ms Nicki Uden for the Help Desk response and the QQ action on cutting

back the PC Burial Ground hedge.

ii An e/letter March 2025 re: a residents enquiries and an updated Burial Ground Boundary map was recorded.

iii Essex Councillor Mr M Steptoe well help Councillor Mrs F Giles with the Foulness Island War Memorial

restoration details.

**111 24-25**  **Streetlights:**

Councillor reports: None.

**112 24-25**  **Highways:**

i The Clerk will send to Ward Councillor Mr D Efde the purchase/delivery prices of two new lidded bins as a

PC request from the Councillors Community Fund allowance for 2025-26.

ii The Clerk to enquire re: the Courtsend Bus Shelter repair.

**113 24-25 Website update Stage 2:**

The website to be further updated with the inclusion of this meetings’ information.

**114 24-25**  **Next Agenda Items from Councillors:** *for the next Agenda and exchange of information only.*

Items: None.

**115 24-25**  **The next Foulness Island Parish Council Meeting:**

**Agreed: WEDNESDAY 21st MAY 2025. (APM & AGM)**

**There being no further business the Chairman closed the meeting at 8.40 pm.**

**16th May 2025. B. Summerfield, (Foulness Island Parish Council Clerk/RFO)**